

Hampstead Norreys Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held Online via Zoom on Tuesday 30th June 2020 commencing at 7:33pm.

Members Present: David Barlow, Chairman
Fiona Bennett
Caroline Herman
Colin Layton
Ros Maskell
Harriet McCalmont
Gwenan Paul

Members Absent: None

Officers Present: Sarah Marshman, Clerk

In Attendance: None

Minutes

- 20/21-038 **To receive apologies for absence from Members of the Council**
All members were present therefore no apologies were received.
- 20/21-039 **To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
No declarations or requests for dispensation were made.
- 20/21-040 **To receive:**
Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest
No questions, comments or representations were made.
- 20/21-041 **To approve the Minutes of the Parish Council Meeting held on 30th June 2020**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed at the first opportunity the Council has to meet face to face.
- 20/21-042 **Matters arising from the Minutes of the Parish Council Meeting held on 30th June 2020**
The dog waste bins have been installed on Eling Way.

- 20/21-043 **To receive a report from District Councillor Carolyne Culver**
CC sent her apologies. The resurfacing work on the B4009 south of Hampstead Norreys is due to take place from 10th August.
- 20/21-044 **Planning Applications**
a) **To consider the following new applications:**
There were none.
- b) **To receive a report on West Berkshire Council's recent planning decisions**
20/01209/HOUSE Tree Tops Forge Hill Hampstead Norreys Thatcham RG18 0TE -
Householder application for a two-storey front and side extension over basement to create granny annexe and carers room. Hampstead Norreys Parish Council objected to this application. The application has been withdrawn.
- Notification of a planning appeal 20/00708/HOUSE Green Hill Cottage, Forge Hill, Hampstead Norreys, RG18 0TE. It was noted the Parish Council is unable to make further comment on the appeal.
- 20/21-045 **To consider whether to continue subscribing to the Campaign to Protect Rural England (CPRE) and Connecting Communities Berkshire (CCB)**
It was resolved not to renew the subscription to CPRE or CCB.
- 20/21-046 **To consider the usage of the village noticeboard situated near the pub**
Resolved: A notice should be displayed on the noticeboard stating:
"This noticeboard is for the use of the village to advertise local events. Please be considerate with the space you use and remove posters after the event. Thank you."
- 20/21-047 **To consider moving the Council's savings account to an alternative banking facility**
Resolved: To close the HSBC accounts and to open a savings account with Lloyds Bank with Councillors Barlow, Layton and McCalmont as signatories.
- 20/21-048 **To consider setting a budget and providing the Clerk with delegated powers to purchase a Council laptop, to include agreement on the Office 365 subscription to be purchased**
Resolved: To set a budget of £460 for purchase of a laptop with an Office 365 subscription.
- 20/21-049 **To consider quotes to install a small grit bin at the top of the steps from The Close**
Resolved: To purchase a 60 litre salt bin including salt and scoop for £62.95 + VAT from Roadware.
- 20/21-050 **To consider setting up a Parish Council Facebook page and/or adding a news page to the Council website**
Resolved: The Clerk to set up a Facebook user profile for Hampstead Norreys Parish Council to join the community page. The Council will not add a news page to the website at this time but will review in a few months when they can assess if the Facebook profile is successful.
- 20/21-051 **To receive the finance report and approve payments due and to note the quarterly budget report**
Resolved: To approve the payments listed on the Finance Report in Appendix 1 and to note the quarterly budget report.

20/21-052 **Correspondence**

There was no correspondence to note.

20/21-053 **Matters for future consideration and information**

A query was raised with regards to the maintenance of the verges on Water Street. The Clerk will ascertain whether these verges are the responsibility of West Berkshire Council.

There being no further business, the meeting was closed at 8:23pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 24th September 2020 at 7:30pm

Chairman:

Date:

Attachment 1: Finance Report

Status at last bank reconciliation 30th June 2020

Unity Trust	£10,951.42
HSBC Current	£658.07
HSBC Business Money Manager	£21,687.14
	£33,296.63

Income received 22nd June - 23rd July 2020

Interest	£10.14
	£10.14

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
30-Jul	BACS	Triangle Management	Refuse disposal Scottalls Lane Jun	£18.00
30-Jul	BACS	SSE	Electricity Q1	£92.52
30-Jul	BACS	Triangle Management	Refuse disposal Jul	£84.00
30-Jul	BACS	Triangle Management	Refuse disposal Scottalls Lane Jul	£18.00
30-Jul	BACS	Scofell	Grounds maintenance Jun	£334.87
30-Jul	BACS	Clerk	Salary/expenses July	£245.47
30-Jul	BACS	Berks Pension Fund	Pension contributions July	£70.80
				£863.66