

# **Hampstead Norreys Parish Council**

## **Minutes of the Parish Council Meeting**

Held **online on Tuesday 21<sup>st</sup> April 2020 at 7:30pm**

Councillors present: Councillors David Barlow (Chair), Fiona Bennett, Caroline Herman, Colin Layton, Ros Maskell, Harriet McCalmont and Gwenan Paul.

Councillors not present: None.

In attendance: Sarah Marshman (Clerk).  
Carolyne Culver (District Councillor).

---

19/20-115 **To receive apologies for absence from Members of the Council**

There were none.

19/20-116 **To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**

There were none.

19/20-117 **To receive: Questions or comments from members of the public**

**Representations from any member who has declared a pecuniary interest**

There were none.

19/20-118 **To approve the minutes of the Parish Council Meeting held on 5<sup>th</sup> March 2020**

It was resolved that the minutes be accepted as a true record. They will be signed by the Chairman at the next meeting held in person.

19/20-119 **Matters arising from the minutes of the Parish Council Meeting held on 5<sup>th</sup> March 2020**

There were none.

19/20-120 **To receive a report from District Councillor Carolyne Culver**

Weekly updates are being received from the Council Leader and CEO and as much information is being shared as possible. CC is taking part in a weekly call with the volunteer groups in the ward. Normal council meetings will resume at the end of the month.

19/20-121 **Planning Applications**

**a) To consider the following new applications:**

<b>App. Ref.</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Recommendation</b>
20/00708/ HOUSE	Green Hill Cottage, Forge Hill, Hampstead Norreys, RG18 0TE	1st floor rear extension; 2 storey side extension; replacement windows throughout; replacement kitchen door and bi-fold doors to rear elevation; new window to front facade.	No objections

**b) To receive a report on West Berkshire Council's recent planning decisions**

<b>App. Ref.</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Response from HNPC</b>	<b>WBC Decision</b>
20/00306/ AGRIC	Land South Of Eling Farm Bungalows and North Of Keepers Cottage, Eling Hermitage	Replacement machinery shed.	No objections	Prior approval is not required
20/00387/ DEMO	Land South Of Eling Farm Bungalows and North Of Keepers Cottage, Eling Hermitage	Proposed demolition of timber built machinery and storage shed (12m x 5.5m timber under ribex cement/asbestos).	No objections	Prior approval is required and granted

- 19/20-122    **To consider quotes to install four dog waste bins along Eling Way and in the Recreation Ground**  
This was deferred.
- 19/20-123    **To consider suggestions for making an application to the Member's Bid process at West Berkshire Council**  
It was resolved to apply for funding for the play area surfacing.
- 19/20-124    **To receive the finance report and approve payments due**  
It was resolved to approve the payments listed on the finance report which is at Attachment 1.
- 19/20-125    **Correspondence**  
There was none.
- 19/20-126    **Matters for future consideration and information**  
Follow up is required regarding the slow down signs the Council would like for Compton Road and Water Street.  
  
Meeting closed 7:56pm.

Date and time of next scheduled meeting:

**Parish Council Meeting: Monday 18<sup>th</sup> May 2020 at 7:30pm**

Chairman: .....

Date: .....

**Attachment 1:**

**Status at bank at last bank reconciliation 31st March 2020**

Unity Trust	£6,367.28
HSBC Current	£647.93
HSBC Business Money Manager	£21,687.14
	<b>£28,702.35</b>

**Income received 10th February - 13th April 2020**

Interest from HSBC Business Money Manager into HSBC Current	£10.81
	<b>£10.81</b>

**Payments to be approved**

Payment Date	Method	Payee	Payment Detail	Amount
<b>2019-20 Financial Year</b>				
20-Feb	DD	Castle Water	Allotments water Jan	£8.65
26-Mar	BACS	Community Heartbeat	Defibrillator pads	£51.60
26-Mar	BACS	Triangle Management	Refuse disposal Feb	£33.60
26-Mar	BACS	Hampstead Norreys Village Hall	Meeting room rental Jun 19 -Mar 20	£54.40
26-Mar	BACS	West Berkshire Council	Waste bin emptying 2019-20	£135.01
26-Mar	BACS	Triangle Management	Refuse disposal Mar	£33.60
26-Mar	BACS	Clerk	Salary/expenses Mar	£274.94
26-Mar	BACS	HMRC	PAYE Q4	£15.80
26-Mar	BACS	Berks Pension Fund	Pension contributions Mar	£70.80
26-Mar	DD	Castle Water	Allotments water Feb	£8.09
30-Mar	BACS	Unity Trust Bank	Service charge Q4	£18.00
<b>2020-21 Financial Year</b>				
21-Apr	BACS	Southern Electric	Street lighting electricity Q4	£92.52
21-Apr	BACS	Scofell	Grounds maintenance March	£334.87
21-Apr	BACS	Michael Cairns Tree Surgery	Clear fallen tree from allotments	£360.00
21-Apr	BACS	Clerk	Salary/expenses Apr	£224.12
21-Apr	BACS	Berkshire Pension Fund	Pension contributions Apr	£70.80
				<b>£1,786.80</b>