

Hampstead Norreys Parish Council

Minutes of the Parish Council Meeting

Held on **Monday 22nd July 2019** at **7:30pm** in the Memorial Room, Village Hall

Councillors present: Councillor Caroline Herman (Chair), Colin Layton, Harriet McCalmont and Gwenan Paul.
Councillors not present: Councillor David Barlow.
In attendance: Sarah Marshman (Clerk), Carolyne Culver (District Councillor).
2 members of the public.

The meeting started at 7:30pm.

- 19/20-032 **To receive apologies for absence**
Apologies were received from Councillor David Barlow.
- 19/20-033 **To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
There were none.
- 19/20-034 **To receive: Questions or comments from members of the public**
Representations from any member who has declared a pecuniary interest
There were none.
- 19/20-035 **To approve the minutes of the Parish Council Meeting held on 20th May 2019**
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 19/20-036 **Matters arising from the minutes of the Parish Council Meeting held on 20th May 2019**
There were none.
- 19/20-037 **To receive a report from District Councillor Carolyne Culver**
West Berkshire Council have announced a climate change emergency and are aiming to be carbon neutral by 2030. An environment board has been set up to develop a strategy.

The garden bin subscription is due for renewal. The part year subscription will not be available this year. CC has requested to view the recycling contract with Veolia to see if there is scope to alter this to include more plastic recycling.

CC is scrutinising energy efficiency standards for new builds.
- 19/20-038 **Planning Applications**
a) To consider the following new applications:

App. Ref.	Location	Proposed Work	Recommendation
19/01470/ MDOPO	Manor House, Church Street, Hampstead Norreys, RG18 0TD	Modification of planning obligations of planning permission 08/01099/FULEXT - Modification of Schedule no (i), (ii) and (iii) of planning obligation.	No objections
19/01504/ FUL	Lane End Bungalow, Hampstead Norreys, RG18 0SQ	Gates. Retrospective	No objections
19/01540/ HOUSE	Cherry Hinton, Newbury Hill, Hampstead Norreys, RG18 0TR	Alterations and extension to garage plus first floor extension for bedroom with en-suite shower	Object
Comments: <ul style="list-style-type: none"> • Not enough changes have been made to make a difference when compared with the original and second applications. • The development is too big for plot in which it is situated. • The development is significantly overbearing and will dominate the neighbouring properties. • The development will lead to a loss of light for the neighbouring properties. 			
19/01550/ COMIND	Manor Farm, Church Street, Hampstead Norreys, RG18 0TD	Amendment to berm and landscaping and biodiversity improvements to include new pond and tree planting; relocation of Community shop storage and refuse collection facilities and realignment of part of western access road / entrance area within the site	No objections

b) To receive a report on West Berkshire Council recent planning decisions

There were none.

19/20-039 To consider a request for a donation to GreenFest

It was resolved to make a donation of £100 to GreenFest.

19/20-040 To receive the finance report and approve payments due

It was resolved to approve the payments listed on the finance report which is at Attachment 1.

The budget summary for Quarter 1 of 2019/20 was noted by the Council.

19/20-041 Correspondence

The Council were advised of upcoming BALC training dates.

Potential volunteers for the maintenance of the new footpath from Hermitage to Hampstead Norreys had contacted the Council. The Council are awaiting further information on this, so the Clerk was requested to send holding emails for now.

19/20-042 Matters for future consideration and information

The Clerk was requested to write to the owners of the property neighbouring the steps to request the overgrowth was cut back.

The Clerk was requested to report the weeds growing around the noticeboard and bench on Church Street to West Berkshire Council. It was noted this had been reported last year but the weeds do not appear to have been treated.

The 'Right to Bid' application submitted for The White Hart has not been processed correctly by West Berkshire Council. This is now being followed up by the Principal Policy Officer (Communities). The Clerk will request an update.

The dog waste bin has been installed on Scotalls Lane.

A light on the path between The Close and the Village Hall has been damaged. The Clerk will report this to the Amenities Trust.

The Clerk reported that she had passed the Certificate in Local Council Administration (CILCA). It was noted that the increase of one point on the pay scale would be honoured as per the contract. The Clerk will include the consideration of the adoption of the General Power of Competence on the next agenda as a result.

Meeting closed 8:11pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 23rd September 2019 at 7:30pm in the Memorial Room

Chairman:

Date:

Attachment 1:

<u>Unity Trust Current Account</u>		<u>RECEIPTS</u>	<u>PAYMENTS</u>
Balance of current account at last meeting 20th May 2019		£9,961.98	
Came and Company	Insurance 2019/20		£618.24
Castle Water	Allotments water Apr		£44.91
Unity Trust Bank	Charge for unpaid cheque		£6.00
Triangle Management	Refuse disposal May		£33.60
Scofell	Grounds maintenance May		£334.87
Scofell	Extra cuts of outfield		£96.00
Clerk	Salary/expenses June		£270.83
HMRC	PAYE		£7.20
Berks Pension Fund	Pension contributions June		£66.74
Unity Trust Bank	Service charge qtr 1		£18.00
Castle Water	Allotments water Jun		£17.02
Vision ICT	Website hosting/support 19/20		£150.00
Triangle Management	Refuse disposal June		£33.60
Scofell	Grounds maintenance June		£334.87
Clerk	Salary/expenses July		£259.36
Berks Pension Fund	Pension contributions July		£67.51
		£9,961.98	£2,358.75
Balance at bank on 22nd July 2019		£7,603.23	
<u>HSBC Current Account</u>		<u>RECEIPTS</u>	<u>PAYMENTS</u>
Balance of current account at last meeting 20th May 2019		£533.53	
		£533.53	£0.00
Balance at bank on 22nd July 2019		£533.53	
<u>HSBC Deposit Account</u>		<u>RECEIPTS</u>	<u>PAYMENTS</u>
Balance of deposit account at last meeting 20th May 2019		£21,687.14	
		£21,687.14	£0.00
Balance at bank on 22nd July 2019		£21,687.14	
Total at bank on 22nd July 2019		£29,823.90	