

Hampstead Norreys Parish Council

Minutes of the Parish Council Meeting

Held on **Monday 25th February 2019** at **7:30pm** in the Memorial Room, Village Hall

Councillors present: Councillors David Barlow (Chair), Caroline Herman, Colin Layton, Harriet McCalmont and Gwenan Paul.

Councillors not present: None.

In attendance: Sarah Marshman (Clerk).

The meeting started at 7:30pm.

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- 18/19-108 **To receive apologies for absence**
There were none.
- 18/19-109 **To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
There were none.
- 18/19-110 **To receive: Questions or comments from members of the public**
Representations from any member who has declared a pecuniary interest
There were none.
- 18/19-111 **To approve the minutes of the Parish Council Meeting held on 21st January 2019**
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 18/19-112 **Matters arising from the minutes of the Parish Council Meeting held on 21st January 2019**
The steps have now been cleaned by a councillor.
Ivy is overgrowing on the steps. The Clerk is to write to the owners to remind them that permission was given for the planting of the ivy only if it was managed.
West Berkshire Council have still not acknowledged the right to bid request.
- 18/19-113 **To receive a report from District Councillor Virginia von Celsing**
VvC sent her apologies.
- 18/19-114 **Planning Applications**
a) **To consider the following new applications:**

App. Ref.	Location	Proposed Work	Recommendation
19/00147/ HOUSE	Wing Cottage, Water Street, Hampstead Norreys, RG18 0RU	Conversion of existing building to provide accommodation annexe for relative, playroom and home office.	No objections

Comments:
Hampstead Norreys Parish Council have no objections providing there is enough parking available on site and that a condition is included to prevent the annexe from becoming a separate dwelling.

19/00149/ LBC2	Wing Cottage, Water Street, Hampstead Norreys, RG18 0RU	Conversion of existing building to provide accommodation annexe for relative, playroom and home office.	Object
Comments: Hampstead Norreys Parish Council have no objections providing there is enough parking available on site and that a condition is included to prevent the annexe from becoming a separate dwelling.			

b) To consider the following new applications:

App. Ref.	Location	Proposed Work	Response from HNPC	WBC Decision
18/02923/ FUL	Ramsworth, Hampstead Norreys, RG18 0SS	Change of use from 5 bed detached private dwelling to a 9 bed children's home (5 children, 4 staff) including the conversion of the existing garage into staff accommodation and office.	No objections	Approved
18/03190/ COND1	2 Forge Cottages, Forge Hill, Hampstead Norreys, RG18 0TE	Application for approval of details reserved by conditions 3 (materials), 5 (surfacing of access) and 7 (Construction Method Statement) of planning permission 18/01885/HOUSE.	Not consulted	Approved

18/19-115 To consider quotes for the ground maintenance contract for 2019

It was resolved to accept the quote from Scofell to carry out the Dean Meadow maintenance which consists of two cuts per month of the Recreation Ground, strim round play equipment, football goals and cricket nets twice per month, cut verges and strim around village hall and parking areas twice per month, cut and strim in railway cutting twice per month, three cuts of the hedging in the car parking area between Mar-Oct and one-off clearance work in the railway cutting.

18/19-116 To discuss the need for additional dog waste bins and supply of dog waste bags

There is a dog waste bin available that could be installed in the parish. There are currently two bins in Dean Meadow, one near the pub on Church Street and one in the railway cutting. It was suggested that it may be suitable to position the extra bin on Scotalls Lane.

It was also suggested the council consider the installation of a dog waste bag dispenser in Dean Meadow.

These suggestions will be put on the next agenda for consideration by the council.

18/19-117 To receive the finance report and approve payments due

It was resolved to approve the payments listed on the finance report which is at Attachment 1.

18/19-118 Correspondence

An email was received regarding the school use of the village hall car park. The Clerk will respond to invite the writer to attend the next meeting.

An email was received from a resident regarding two willow trees in the railway cuttings. These fall under the Amenities Trust. The Clerk will notify the Amenities Trust.

18/19-119 **Matters for future consideration and information**

The ring fenced contribution to the Village Hall refurbishment is to be included on the next agenda.

Meeting closed 8:25pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 25th March 2019 at 7:30pm in the Memorial Room

Chairman:

Date:

Attachment 1:

Unity Trust Current Account

RECEIPTS PAYMENTS

Balance of deposit account at last meeting 21st January 2019 £6,215.90

C. Layton	Defibrillator electricity 2018/19	£20.00
Triangle Management	Refuse disposal Jan	£33.60
Clerk	Salary/expenses Feb	£269.19
Berks Pension Fund	Pension contributions Feb	£60.83
Triangle Management	Salt supply	£36.00

£6,215.90 £419.62

Balance at bank on 25th February 2019 £5,796.28

HSBC Current Account

RECEIPTS PAYMENTS

Balance of current account at last meeting 21st January 2019 £533.53

£533.53 £0.00

Balance at bank on 25th February 2019 £533.53

HSBC Deposit Account

RECEIPTS PAYMENTS

Balance of deposit account at last meeting 21st January 2019 £31,687.14

£31,687.14 £0.00

Balance at bank on 25th February 2019 £31,687.14

Total at bank on 25th February 2019 £38,016.95