

# Hampstead Norreys Parish Council

## MINUTES OF THE PARISH COUNCIL MEETING

Minutes of the Full Council Meeting held on Thursday 28<sup>th</sup> March 2024. Held in the Memorial Room, Hampstead Norreys Village Hall. Commencing at 7:35 pm.

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Members Present: Councillor Ros Maskell, Chair  
Councillor Toby Harris, Deputy Chair  
Councillor Fiona Bennett  
Councillor Mike Corish  
Councillor Harriet McCalmont  
Councillor Stephen Davis (co-opted Minute 23/098)  
Councillor Stephen Miller (co-opted Minute 23/098)

Members Absent: None

Officers Present: Sarah Marshman, Clerk

In Attendance: District Councillor Carolyne Culver  
1 Member of the Public

### Minutes

**23/092 To receive, and consider for acceptance, apologies for absence from Members of the Council**

All councillors were present so there were no apologies.

**23/093 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation**

There were no declarations of interests or requests for dispensation.

**23/094 To receive questions or comments from members of the public or representations from any member who has declared an Other Registerable or Non-Registerable Interest**

There were no questions, comments or requests for dispensation.

**23/095 To approve the minutes of the Full Council Meeting held on 25<sup>th</sup> January 2024**

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair then signed the Minutes.

**23/096 Matters arising from the Minutes of the previous Parish Council Meeting**

The Clerk will contact the local branch of the RBL regarding D-Day 80.

The Clerk will create a letter that can be placed on vehicles that are parked in difficult positions that prevent large vehicles from passing.

Councillor Maskell has visited The Downs School and will be talking to some of the students in May regarding the use of the telephone box.

**23/097 To receive a report from the District Councillor**

Multiple residents have reported issues of sewers overflowing to Thames Water and have been informed that the issue has been resolved when it is still ongoing.

The Parish Council requested the Clerk organise a village meeting regarding flooding issues on 11<sup>th</sup> April.

**23/098 To consider applicants for co-option**

Resolved: To co-opt Stephen Davis and Stephen Miller to the council.

Both councillors completed their acceptance of office and joined the council for the remainder of the meeting.

**23/099 Planning Applications**

**a) To consider the following planning applications:**

24/00498/FUL Land To The Rear Of 54 To 56 Worlds End, Old Bothampstead Road, Beedon - Erection of detached dwelling with associated car port.

Resolved: To submit a response of no objections.

**b) To receive a report on planning application responses and decisions**

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 23/01266/FUL Eling Farm Bungalows, Eling Hermitage, RG18 9XR - Extensions to existing bungalows. Approved.
- 23/01117/CERTE Eling Hill Cottage, Eling, Hermitage, RG18 9XR - Use of premises identified as "The Annex" located within the residential curtilage of Eling Hill Cottage as separate and independent unit of residential accommodation (Class C3). Lawful.
- 23/01910/FUL St Abbs Cottages, Hampstead Norreys, RG18 0TQ - New access from Yattendon Road and car parking for St Abbs Cottages. Approved.

**23/100 Finance:**

**a) To consider approving payments made/due as listed on the Finance Report**

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

**b) To receive the most recent bank reconciliation**

Resolved: To note the bank reconciliation figures to 29<sup>th</sup> February 2024, as provided in the Finance Report in Appendix 1.

**c) To receive any reports from the Internal Controller**

The Internal Controller has inspected the accounts to the end of February 2024.

**23/101 To consider quotes to install a replacement dog waste bin**

Resolved: To set a budget of £500+VAT for the Clerk to purchase and install a 60-litre red bin.

**23/102 To discuss the current impact of groundwater flooding on the village**

The river levels are high and still increasing. Groundwater is at 86% saturation. Current levels are very close to the 2014 levels. The groundwater is higher than the sewage pipe network, which consists of old clay pipes that allow water into them.

**23/103 To discuss installing a memorial bench**

The Clerk was requested to write to the Amenities Trust to request suggestions for a bench location for a wooden memorial within Dean Meadow.

**23/104 To discuss improvements to the football pitch**

Possible improvements to the football pitch were discussed, but the council agreed that it would be too high a cost to bring it into use and it would inly be suitable for a youth pitch.

**23/105 To consider the requested terms of gifting the street lights on Water Street and Wyld Court Hill to Sovereign**

The Clerk was requested to research the costs to repair the streetlights for the next meeting.

**23/106 To discuss footpaths and rights of way and their current status**

Councillors Davis and Miller will walk as many of the rights of way routes as possible to monitor their condition and report any issues to West Berkshire Council.

**23/107 To receive an update from the Traffic and Speeding Working Group**

The current focus is on gathering data to support the request for a 20mph zone. The council also discussed the idea of installing white gates.

**23/108 Matters for future consideration or information**

It was noted that the earmarked funding held on behalf of the defunct Youth Club is to be held for the setting up of another Youth Club.

There being no further business, the meeting was closed at 9:32 pm.

Date and time of next scheduled meeting:

**Parish Council Meeting: Thursday 23<sup>rd</sup> May 2024 7:30 pm**

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 1: Finance Report

### Status at last bank reconciliation 29th February 2023

Unity Trust Current Account	£6,888.79
Unity Trust Savings Account	£24,590.98
<b>Total</b>	<b>£31,479.77</b>

### Income received 16th January - 20th March 2024

None	£0.00
<b>Total</b>	<b>£0.00</b>

### Payments to be approved

Payment Date	Payee	Payment Detail	Amount
21-Feb	GT Electrical Services Ltd	Defib electrical inspection	£108.00
21-Feb	Sunshine Commercial Services	Grounds maintenance Jan	£261.24
21-Feb	Triangle Management	Refuse disposal	£559.44
21-Feb	Staff Costs	Includes salary, PAYE, pension contributions Feb	£494.78
27-Feb	Southern Electric	Street light electricity	£66.14
04-Mar	Southern Electric	Street light electricity	£70.38
08-Mar	A resident	Defib electricity 23/24	£20.00
08-Mar	Sunshine Commercial Services	Grounds maintenance Feb	£261.24
08-Mar	Skips Electrical	Repairs to step lights	£270.40
21-Mar	Staff Costs	Includes salary, PAYE, pension contributions Mar	£479.26
28-Mar	Castle Water	Allotment water	£0.46
<b>Total</b>			<b>£2,591.34</b>