

# Hampstead Norreys Parish Council

## FULL COUNCIL MINUTES

Minutes of the Full Council Meeting held in on Thursday 30<sup>th</sup> September 2021.  
Commencing at 7:32pm.

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Members Present: Councillor David Barlow, Chairman  
Councillor Caroline Herman, Vice-Chairman  
Councillor Fiona Bennett  
Councillor Ros Maskell  
Councillor Harriet McCalmont  
Councillor Gwenan Paul

Members Absent: Councillor Colin Layton

Officers Present: Sarah Marshman, Clerk

In Attendance: None

### Minutes

- 21/22-055 To receive apologies for absence from Members of the Council**  
Apologies were received from Councillor Colin Layton.
- 21/22-056 To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**  
No declarations of interests or requests for dispensation were made.
- 21/22-057 To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest**  
No questions, comments or representations were received.
- 21/22-058 To approve the minutes of the Full Council Meeting held on 29<sup>th</sup> July 2021**  
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed by the Chairman at the next face-to-face meeting.
- 21/22-059 Matters arising from the Minutes of the previous Parish Council Meeting**  
There were no matters arising.
- 21/22-060 To review the Minutes of the Planning Committee Meeting held on 1<sup>st</sup> September 2021**  
The minutes of the Planning Committee Meeting on 1<sup>st</sup> September 2021 were reviewed.
- 21/22-061 To receive a report from the District Councillor**  
The District Councillor sent her apologies.

**21/22-062 Planning Applications**

**a) To consider the following planning application:**

There were no new planning applications.

**b) To receive a report on West Berkshire Council's recent planning decisions**

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 21/01014/HOUSE Gate Cottage, Haw Farm Road Known As Haw Lane, Hampstead Norreys, RG18 0TP - The construction of a two storey and single storey rear extension, conversion of existing front porch to stairwell and small single storey extension, a new relocated entrance porch and partial infill of an existing car port, together with ancillary works. Application approved.
- 21/01353/CERTP Well Cottage Water Street Hampstead Norreys Thatcham West Berkshire RG18 0SB - Two storey lobby/bathroom extension. Convert existing bed 3 into bedroom and bathroom. 1st floor extension over existing dining room to form bed 4. Install solar panels to rear roof. Install air source heat pump. Install electric vehicle charging point. Split decision.
- 21/01495/FUL Unnamed Road From Ilsley Road To Newbury Hill, Hampstead Norreys - Retrospective Conversion of Former Grain Store Lean-to to 2 no. Light Industrial Units (Use Class E(g)(iii)) Grain Store Adjacent Middle Barn Bungalows. Retrospective permission granted.
- 21/01872/COND1 Green Hill Cottage, Forge Hill, Hampstead Norreys, Thatcham - For approval of details reserved by Conditions 3 (Materials), 4 (Windows to match), 5 (Eaves/fascia), 6 (Spoil), 7 (Levels), 8 (Breathable roof membrane), 9 (Bat box), 10 (SuDS), 11 (External Lighting) and 12 (Surfacing of access) of planning permission 21/00198/HOUSE - New Double storey side extension. First Floor rear extension. New replacement windows throughout. New Bi-Fold Doors to serve sitting room to rear of property. Application approved.

**21/22-063 Finance:**

**a) To consider approving payments made/due as listed on the Finance Report**

The donations to local organisations, included in the budget, will be paid, except the donation to Greenfest as no event is being held this year.

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

**b) To receive the most recent bank reconciliation**

Resolved: To note the bank reconciliation figures to 31<sup>st</sup> August 2021, as provided on the Finance Report in Appendix 1.

**21/22-064 To consider setting a budget for the planting of trees for a COVID memorial and for the Queen's platinum jubilee**

Resolved: To set a budget of £200 for items required and purchase of a plaque.

**21/22-065 To discuss clearance work on the Eling Way**

The Clerk will contact the West Berkshire Countryside Society to request assistance.

**21/22-066 To receive an update from the Traffic and Speeding Working Group**

West Berkshire Council suggested it removes the old speed sign on the B4009 that is beyond repair. The Council agreed to the removal.

It was suggested the Council purchase a speed sign, possibly in conjunction with neighbouring villages. The Clerk will contact some local councils to enquire whether there is any interest in this.

**21/22-067 Matters for future consideration and information**  
Suggestions of projects to be included in the budget were discussed.

There being no further business, the meeting was closed at 8:27pm.

Date and time of next scheduled meeting:

**Parish Council Meeting: Thursday 30<sup>th</sup> September 2021 at 7:30pm**

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 1: Finance Report

### Status at last bank reconciliation 31st August 2021

|                             |                   |
|-----------------------------|-------------------|
| Unity Trust                 | £8,035.19         |
| HSBC Current                | £660.23           |
| HSBC Business Money Manager | £21,687.14        |
| <b>Total</b>                | <b>£30,382.56</b> |

### Income received 20th May - 21st July 2021

|   |                  |
|---|------------------|
| Members bid funding for play area surface | £2,220.00        |
| Allotment rent                            | £105.00          |
| <b>Total</b>                              | <b>£2,325.00</b> |

### Payments to be approved

| Payment Date | Method | Payee                            | Payment Detail  | Amount           |
|--------------|--------|----------------------------------|---|------------------|
| 22-Aug       | BACS   | Staff Costs                      | Includes staff salaries, PAYE and pension contributions Aug | £295.90          |
| 22-Aug       | BACS   | Triangle Management Ltd          | Refuse disposal Jun   | £172.80          |
| 22-Aug       | BACS   | GT Electric Sevices Ltd          | Defibrillator inspection                                    | £90.00           |
| 09-Sep       | BACS   | Sunshine Commercial Services Ltd | Cricket pitch extra cuts Jun/Jul                            | £288.00          |
| 09-Sep       | BACS   | Sunshine Commercial Services Ltd | Grounds maintenance Jul                                     | £234.76          |
| 09-Sep       | BACS   | BT Payphones                     | BT payphone yearly payment                                  | £462.00          |
| 09-Sep       | BACS   | CJM Services                     | Replacement swing   | £362.50          |
| 09-Sep       | BACS   | Triangle Management Ltd          | Refuse disposal Aug   | £139.20          |
| 23-Sep       | BACS   | Staff Costs                      | Includes staff salaries, PAYE and pension contributions Sep | £461.30          |
| 30-Sep       | BACS   | Sunshine Commercial Services Ltd | Grounds maintenance Aug                                     | £234.76          |
| 30-Sep       | BACS   | SSE Contracting                  | Street light repairs  | £173.18          |
| 30-Sep       | BACS   | St Mary's Church                 | Donation towards grass cutting                              | £1,200.00        |
| 30-Sep       | BACS   | West Berks Countryside Society   | Donation  | £100.00          |
| 30-Sep       | BACS   | Downland Volunteer Group         | Donation  | £100.00          |
| 30-Sep       | BACS   | Pang Valley Flood Forum          | Donation  | £100.00          |
| <b>Total</b> |        |                                  |   | <b>£4,414.40</b> |