

Hampstead Norreys Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council Meeting held Online via Zoom on Thursday 29th July 2021.
Commencing at 7:34pm.

Members Present: Councillor David Barlow, Chairman
Councillor Ros Maskell
Councillor Harriet McCalmont
Councillor Gwenan Paul

Members Absent: Councillor Caroline Herman, Vice-Chairman
Councillor Fiona Bennett
Councillor Colin Layton

Officers Present: Sarah Marshman, Clerk

In Attendance: 1 member of the public

Minutes

- 21/22-040 To receive apologies for absence from Members of the Council**
Apologies were received from Councillors Caroline Herman, Fiona Bennett and Colin Layton
- 21/22-041 To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
No declarations of interests or requests for dispensation were made.
- 21/22-042 To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest**
No questions, comments or representations were received.
- 21/22-043 To approve the minutes of the Full Council Meeting held on 17th June 2021**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed by the Chairman at the next face-to-face meeting.
- 21/22-044 Matters arising from the Minutes of the previous Parish Council Meeting**
The audit documentation has been submitted to and acknowledged by the external auditors, PKF Littlejohn.
- 21/22-045 To review the Minutes of the Planning Committee Meeting held on 6th July 2021**
The minutes of the Planning Committee Meeting on 6th July 2021 were reviewed.
- 21/22-046 To receive a report from the District Councillor**

The District Councillor sent her apologies.

21/22-047 Planning Applications

a) To consider the revised plans for the following planning application:

[20/01336/OUTMAJ Institute For Animal Health High Street Compton Newbury RG20 7NN](#) - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 185 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.

Resolved: To submit the following comments:

On receipt of the revised plans for this site, Hampstead Norreys Parish Council continues to OBJECT to this application. The comments previously submitted are still valid despite the reduction in the number of houses, which is still greater than those proposed by the Institute SPD.

The number of houses, combined with the increase in employment land will lead to an increase in the traffic movement through Hampstead Norreys.

b) To receive a report on West Berkshire Council's recent planning decisions

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 21/00198/HOUSE Green Hill Cottage, Forge Hill, Hampstead Norreys, Thatcham RG18 0TE - New Double storey side extension. First Floor rear extension. New replacement windows throughout. New Bi-Fold Doors to serve sitting room to rear of property. Application approved.
- 21/01049/HOUSE White Rose House, Water Street, Hampstead Norreys, Thatcham West Berkshire RG18 0SG - Domestic Solar PV installation which would normally fit under our companies permitted development rights but this property has these rights removed. Application approved.

21/22-048 Finance:

a) To consider approving payments made/due as listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

b) To receive the most recent bank reconciliation

Resolved: To note the bank reconciliation figures to 30th June 2021, as provided on the Finance Report in Appendix 1.

c) To receive the most recent Quarterly Budget Summary

Resolved: To note the Quarterly Budget Summary to 30th June 2021.

21/22-049 To consider a grant request for funding for goal posts

Resolved: To make a grant of £350. The Clerk was requested to seek clarification on the ownership and responsibility for insuring the goal posts.

21/22-050 To consider quotes for a replacement toddler swing

Resolved: To accept a quote from CJM Services for £362.50.

21/22-051 To consider a response to the Parliamentary Constituency Boundary Review

Resolved: To respond to the consultation requesting that the whole of the Pang Valley be in one constituency in order to assist with communications when flooding occurs. The Clerk will draft a response for the Council to review by email before submission.

21/22-052 To review the revised Dean Meadow byelaws

The revised Dean Meadow bylaws were reviewed and the Council confirmed it is happy with the suggested bylaws. The Clerk will respond to the Hampstead Norreys Amenities Trust to confirm.

21/22-053 To receive an update from the Traffic and Speeding Working Group

Speed indicator signs were installed, one on the B4009 just before the railway bridge before entering the village, the other on the Compton Road just before Folly View heading towards Compton. The Working Group now wants to obtain feedback on these from the village so the Clerk will request this on social media.

21/22-054 Matters for future consideration and information

The streetlight on the corner of The Close and Water Street needs repair. The Clerk will contact SSE.

The lights on the steps are also not working. The Clerk will contact the contractor for repair.

A large vehicle has been parking regularly by Hillcrest, blocking sight lines for pedestrians crossing the road. The Clerk will contact the PCSO to see if any action can be taken.

A house belonging to Sovereign has had the parking space reduced in size so only a very small vehicle can fit. The Clerk will contact Sovereign to request this be resolved.

The undergrowth along Eling Way needs cutting back. The Clerk will contact West Berkshire Council.

The wooden railings by the Well are in disrepair. The Clerk has previously contact West Berkshire Council regarding this and was requested to ask the District Councillor to review.

The noticeboard near the Well needs replacing.

There being no further business, the meeting was closed at 8:55pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 30th September 2021 at 7:30pm

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 30th June 2021

Unity Trust	£19,354.00
HSBC Current	£660.23
HSBC Business Money Manager	£21,687.14
Total	£41,701.37

Income received 20th May - 21st July 2021

Interest	£0.54
Total	£0.54

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
30-Jun	BACS	Unity Trust Bank	Service charge	£18.00
30-Jun	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Jun	£475.59
16-Jul	BACS	SSE	Electricity	£106.50
22-Jul	BACS	Redlynch	Safety surfacing in Dean Meadow	£10,967.40
23-Jul	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Jul	£304.20
29-Jul	BACS	Sunshine Commerical Services Ltd	Grounds maintenance Jun	£234.76
29-Jul	BACS	Triangle Management Ltd	Refuse disposal Jun	£175.20
29-Jul	BACS	Triangle Management Ltd	Dog bin repair	£42.00
Total				£12,323.65