

Hampstead Norreys Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held Online via Zoom on Thursday 29th October 2020 commencing at 7:30pm.

Members Present: David Barlow, Chairman
Fiona Bennett
Caroline Herman
Colin Layton
Ros Maskell
Gwenan Paul

Members Absent: Harriet McCalmont

Officers Present: Sarah Marshman, Clerk

In Attendance: None

Minutes

- 20/21-069 **To receive apologies for absence from Members of the Council**
Apologies for absence were received from Harriet McCalmont.
- 20/21-070 **To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
No declarations of interests or requests for dispensation were made.
- 20/21-071 **To receive:**
Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest
No questions, comments or representations were made.
- 20/21-072 **To approve the Minutes of the Parish Council Meeting held on 24th September 2020**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed at the first opportunity the Council has to meet face to face.
- 20/21-073 **Matters arising from the Minutes of the Parish Council Meeting held on 24th September 2020**
There were no matters arising.
- 20/21-074 **To receive a report from District Councillor Carolyne Culver**
CC sent her apologies.

- 20/21-075 **Planning Applications**
- a) **To consider the following new applications:**
- [20/02280/HOUSE Riverside, Water Street, Hampstead Norreys, RG18 0RZ](#) - **Formation of habitable rooms in roofspace with front and rear rooflights**
Resolved: To object to this application and make the following comments:
- The increase in bedrooms leads to a requirement for three car parking spaces within the curtilage of the property. The proposed layout for three car parking spaces is poor. With two vehicles parked parallel to the road and the third parked across these two preventing them from exiting the curtilage. It is unlikely that this layout will be implemented in normal use of the property.
- Concerns were raised as the development overlooks the neighbouring properties to the rear and due to the dominant appearance from the rear of the property.
- b) **To receive a report on West Berkshire Council's recent planning decisions**
There have been no planning decisions reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.
- The following planning appeals have been determined by The Planning Inspectorate:
- APP/W0340/D/20/3255069 - 20/00708/HOUSE Greenhill Cottage, Hampstead Norreys, RG18 0TE - 1st floor rear extension; 2 storey side extension; replacement windows throughout; replacement kitchen door and bi-fold doors to rear elevation; new window to front façade – appeal dismissed.
- 20/21-076 **To discuss and consider any suggested actions with regards to use of the bridleway running along the side of the school by vehicles**
The use of the track by vehicles and the lack of signage to indicate a school is adjacent to the track was discussed. The Chairman will approach the landowners to discuss this.
Resolved: The Clerk was instructed to write to the school to request they contact parents to remind them to be careful of the crossing and that it is their responsibility to keep their children off the road and safe.
- 20/21-077 **To consider a response to the government white paper Planning for the Future**
Resolved: The Parish Council will not submit a response to the consultation.
- 20/21-078 **To consider quotes to replace the lighting on the steps and in the adjacent car park area**
Resolved: To accept a quote from Skips Electrical for £2,376.91.
- 20/21-079 **To review and consider the budgeted donations for 2020/21**
Resolved: To make the following donations and for the Clerk to process these payments and include them on the Financial Report in the Minutes:
St. Mary's Church, Hampstead Norreys (for grass cutting) £1,200
West Berkshire Countryside Society £100
Pang Valley Flood Forum £100
Royal British Legion (for Remembrance Wreaths and donation) £50
- 20/21-080 **To receive the finance report and approve payments due**
Resolved: To approve the payments listed on the Finance Report in Appendix 1.

20/21-081 **Correspondence**

An enquiry was received regarding MP Laura Farris attending an upcoming meeting of the Parish Council. The Clerk was instructed to arrange this for the next meeting if possible.

20/21-082 **Matters for future consideration and information**

An enquiry was received requesting signage in Dean Meadow instructing dogs are to be kept under control.

There being no further business, the meeting was closed at 8:47pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 26th November 2020 at 7:30pm

Chairman: _____

Date: _____

Attachment 1: Finance Report

Status at last bank reconciliation 30th September 2020

Account	Amount
Unity Trust	£14,301.07
HSBC Current	£658.61
HSBC Business Money Manager	£21,687.14
Total	£36,646.82

Income received 17th September - 21st October 2020

Income	Amount
Precept (2nd half)	£7,550.00
Allotment rent	£52.00
Total	£7,602.00

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
30-Sep	DD	Unity Trust Bank	Service charge Q2	£18.00
12-Oct	DD	Southern Electric	Electricity Q2	£90.06
29-Oct	BACS	Scofell	Grounds maintenance Aug	£334.87
29-Oct	BACS	Triangle Management	Emptying bins Sep	£156.00
29-Oct	BACS	Scofell	Extra cuts	£96.00
29-Oct	BACS	Scofell	Grounds maintenance Sep	£334.87
29-Oct	BACS	JWS Plumbing and Heating	Plumbing works at the allotments	£75.00
29-Oct	BACS	PKF Littlejohn	External audit 19/20	£240.00
29-Oct	BACS	Triangle Management	Emptying bins Oct	£105.60
29-Oct	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Oct	£305.35
29-Oct	BACS	St Mary's Church (HN)	Donation (Minute 20/21-079)	£1,200.00
29-Oct	BACS	West Berkshire Countryside Society	Donation (Minute 20/21-079)	£100.00
29-Oct	BACS	Pang Valley Flood Forum	Donation (Minute 20/21-079)	£100.00
29-Oct	BACS	Royal British Legion	Donation (Minute 20/21-079)	£50.00
Total				£3,205.75