

Hampstead Norreys Parish Council

Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP
clerk@hampsteadnorreys.org.uk

PARISH COUNCIL MEETING

I hereby give you notice that the next Parish Council meeting is to be held on

Tuesday 21st April 2020 at 7.30pm

and all Members of the Council are hereby summoned to attend.

Please note that due to the current coronavirus situation, this meeting will be held online.

You can join the Zoom meeting at:

<https://us04web.zoom.us/j/310558500?pwd=K0pOdHpaRTcvbm1PZiJHMENEeUN2Zz09>

Meeting ID: 310 558 500 Password: 002278

Sarah Marshman
Clerk to the Council
Dated: 15th April 2020

AGENDA

- 1 To receive apologies for absence from Members of the Council
- 2 To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation
- 3 To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest
- 4 To approve the minutes of the Parish Council Meeting held on 5th March 2020
- 5 Matters arising from the [minutes](#) of the Parish Council Meeting held on 5th March 2020
- 6 To receive a report from District Councillor Carolyne Culver
- 7 Planning Applications
 - a) To consider the following new applications:

20/00708/ HOUSE	Green Hill Cottage, Forge Hill, Hampstead Norreys, RG18 0TE	1st floor rear extension; 2 storey side extension; replacement windows throughout; replacement kitchen door and bi-fold doors to rear elevation; new window to front facade.
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- b) To receive a [report](#) on West Berkshire Council's recent planning decisions
- 8 To consider quotes to install four dog waste bins along Eling Way and in the Recreation Ground
- 9 To consider suggestions for making an application to the Member's Bid process at West Berkshire Council
- 10 To receive the [finance report](#) and approve payments due
- 11 Correspondence
- 12 Matters for future consideration and information

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 18th May 2020 at 7:30pm

Hampstead Norreys Parish Council

Minutes of the Parish Council Meeting

Held on **Thursday 5th March 2020** at **7:30pm** in the Memorial Room, Village Hall

Councillors present: Councillor David Barlow (Chair), Fiona Bennett, Caroline Herman, Ros Maskell, Harriet McCalmont and Gwenan Paul.
 Councillors not present: Councillor Colin Layton.
 In attendance: Sarah Marshman (Clerk).

- 19/20-106 **To receive apologies for absence from Members of the Council**
 Apologies were received from Councillor Colin Layton.
- 19/20-107 **To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
 There were none.
- 19/20-108 **To receive: Questions or comments from members of the public**
Representations from any member who has declared a pecuniary interest
 There were none.
- 19/20-109 **To approve the minutes of the Parish Council Meeting held on 10th February 2020**
 It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 19/20-110 **Matters arising from the minutes of the Parish Council Meeting held on 10th February 2020**
 The tree at the allotments has now been removed.
- 19/20-111 **Planning Applications**
c) To consider the following new applications:

App. Ref.	Location	Proposed Work	Recommendation
20/00387/ DEMO	Land South Of Eling Farm Bungalows and North Of Keepers Cottage Eling Hermitage Thattham	Proposed demolition of timber built machinery and storage shed (12m x 5.5m timber under ribex cement/asbestos).	No objections

- d) To receive a report on West Berkshire Council recent planning decisions**
 There were none.
- 19/20-112 **To consider making a response to West Berkshire Council regarding the following:**
a) To review the settlement boundary and consider providing suggestions of how this should be redrawn;
 The Council considered the current settlement boundary and the suggested sites in the Housing and Economic Land Availability. It was resolved to make

Agenda Item 5

recommendations to expand the settlement boundary as shown by the red line in Attachment 1.

b) To complete the audit of current provision of service and facilities in settlements and accessibility to them;

The audit was completed. It was resolved to provide the completed audit to West Berkshire Council.

c) To provide comments on the Housing and Economic Land Availability Assessment (HELAA) sites in Hampstead Norreys Parish.

It was resolved to provide the following comment to West Berkshire Council:
"It should be noted that rising groundwater results in natural springs within Hampstead Norreys. This can lead to flooding. However, flooding has not been witnessed on any of the suggested sites. The sites suggested in the HELAA are away from the watercourse, follow the current road network, have houses already on the sites and seem to create a natural boundary for the settlement."

19/20-113 **Correspondence**

Various items of correspondence were received regarding the current situation with the coronavirus.

19/20-114 **Matters for future consideration and information**

Notification has been received that the Village Agent scheme is effectively closing.

Meeting closed 8:40pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 23rd March 2020 at 7:30pm in the Memorial Room

Chairman:

Date:

West Berkshire Council's Recent Planning Decisions

App. Ref.	Location	Proposed Work	Response from HNPC	WBC Decision
20/00306/ AGRIC	Land South Of Eling Farm Bungalows and North Of Keepers Cottage, Eling Hermitage	Replacement machinery shed.	No objections	Prior approval is not required
20/00387/ DEMO	Land South Of Eling Farm Bungalows and North Of Keepers Cottage, Eling Hermitage	Proposed demolition of timber built machinery and storage shed (12m x 5.5m timber under ribex cement/asbestos).	No objections	Prior approval is required and granted

Hampstead Norreys Parish Council Finance Report 21st April 2020

Status at bank at last bank reconciliation 31st March 2020

Unity Trust	£6,367.28
HSBC Current	£647.93
HSBC Business Money Manager	£21,687.14
	£28,702.35

Income received 10th February - 13th April 2020

Interest from HSBC Business Money Manager into HSBC Current	£10.81
	£10.81

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
2019-20 Financial Year				
20-Feb	DD	Castle Water	Allotments water Jan	£8.65
26-Mar	BACS	Community Heartbeat	Defibrillator pads	£51.60
26-Mar	BACS	Triangle Management	Refuse disposal Feb	£33.60
26-Mar	BACS	Hampstead Norreys Village Hall	Meeting room rental Jun 19 -Mar 20	£54.40
26-Mar	BACS	West Berkshire Council	Waste bin emptying 2019-20	£135.01
26-Mar	BACS	Triangle Management	Refuse disposal Mar	£33.60
26-Mar	BACS	Clerk	Salary/expenses Mar	£274.94
26-Mar	BACS	HMRC	PAYE Q4	£15.80
26-Mar	BACS	Berks Pension Fund	Pension contributions Mar	£70.80
26-Mar	DD	Castle Water	Allotments water Feb	£8.09
30-Mar	BACS	Unity Trust Bank	Service charge Q4	£18.00
2020-21 Financial Year				
21-Apr	BACS	Southern Electric	Street lighting electricity Q4	£92.52
21-Apr	BACS	Scofell	Grounds maintenance March	£334.87
21-Apr	BACS	Michael Cairns Tree Surgery	Clear fallen tree from allotments	£360.00
21-Apr	BACS	Clerk	Salary/expenses Apr	£224.12
21-Apr	BACS	Berkshire Pension Fund	Pension contributions Apr	£70.80
				£1,786.80