

Hampstead Norreys Parish Council

Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP
clerk@hampsteadnorreysparishcouncil.org
<http://www.hampsteadnorreysparishcouncil.org/>

PARISH COUNCIL MEETING

To: All Members of Hampstead Norreys Parish Council

All Councillors are hereby summoned to attend the following meeting.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Thursday 28th March 2024 at 7:30 pm
PLACE: Memorial Room, Hampstead Norreys Village Hall, Newbury Hill, Hampstead Norreys
RG18 0TR

S. Marshman

Dr S Marshman, PSLCC, Clerk to the Council

22nd March 2024

AGENDA

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any declarations of [Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests](#) and to consider any Requests for Dispensation
N.B. Councillors should confirm the type of interest that is being declared.
3. To receive questions or comments from members of the public or representations from any member who has declared an Other Registerable or Non-Registrable Interest
4. To approve the [Minutes of the Parish Council Meeting held on 25th January 2024](#)
5. Matters arising from the Minutes of the previous Parish Council Meeting
6. To receive a report from the District Councillor
7. To consider applicants for co-option – *there are currently two vacancies*
8. Planning Applications
 - a) To consider the following planning applications:
 - [24/00498/FUL Land To The Rear Of 54 To 56 Worlds End, Old Bothampstead Road, Beedon](#) - Erection of detached dwelling with associated car port.
 - b) To receive a [report on planning application responses and decisions](#)
9. Finance:
 - a) To consider approving payments made/due as listed on the [Finance Report](#)
 - b) To receive the most recent [Bank Reconciliation](#)

- c) To receive any reports from the Internal Controller (*where applicable*)
- d) To receive the most recent Quarterly Budget Summary (*where applicable*)

10. To consider quotes to install a replacement dog waste bin
11. To discuss the current impact of groundwater flooding on the village
12. To discuss installing a memorial bench
13. To discuss improvements to the football pitch
14. To consider the requested terms of gifting the street lights on Water Street and Wyld Court Hill to Sovereign
15. To discuss footpaths and rights of way and their current status
16. To receive an update from the Traffic and Speeding Working Group
17. Matters for future consideration or information

Date and time of next scheduled meeting:

Annual Parish Meeting: Thursday 25th April 7:30 pm

Full Council: Thursday 23rd May 2024 7:30 pm

Supporting Documents

Agenda Item 4: To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation

Councillors should confirm the type of interest that is being declared.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

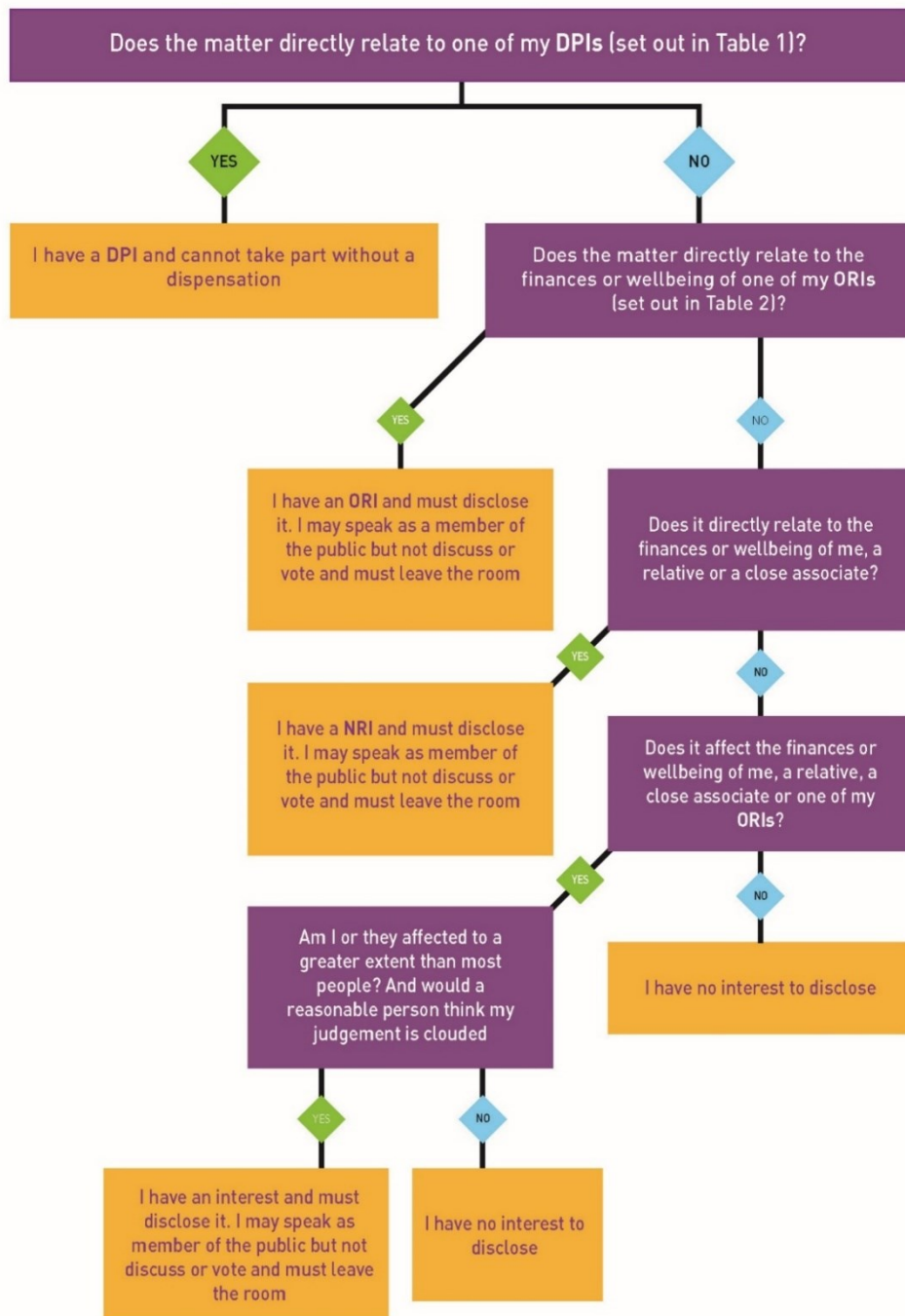


Table 1: Disclosable Pecuniary Interests

| Subject | Description |
|--|--|
| Employment, office, trade, profession or vocation | Any employment, office, trade, profession or vocation carried on for profit or gain. |
| Sponsorship | <p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p> |
| Contracts | <p>Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p> |
| Land and* property | <p>Any beneficial interest in land which is within the area of the council.</p> <p>'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.</p> |
| Licenses | Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer |
| Corporate tenancies | <p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p> |
| Securities | <p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p> |

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

Agenda Item 7b: To receive a report on West Berkshire Council's recent planning decisions

The following planning responses have been made using delegated powers since the previous meeting:

- None

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 23/01266/FUL Eling Farm Bungalows, Eling Hermitage, RG18 9XR - Extensions to existing bungalows. Approved.
- 23/01117/CERTE Eling Hill Cottage, Eling, Hermitage, RG18 9XR - Use of premises identified as "The Annex" located within the residential curtilage of Eling Hill Cottage as separate and independent unit of residential accommodation (Class C3). Lawful.
- 23/01910/FUL St Abbs Cottages, Hampstead Norreys, RG18 0TQ - New access from Yattendon Road and car parking for St Abbs Cottages. Approved.

Agenda item 10: Finance

Finance Report

Status at last bank reconciliation 29th February 2023

| | |
|-----------------------------|-------------------|
| Unity Trust Current Account | £6,888.79 |
| Unity Trust Savings Account | £24,590.98 |
| Total | £31,479.77 |

Income received 16th January - 20th March 2024

| | |
|--------------|--------------|
| None | £0.00 |
| Total | £0.00 |

Payments to be approved

| Payment Date | Payee | Payment Detail | Amount |
|--------------|------------------------------|--|------------------|
| 21-Feb | GT Electrical Services Ltd | Defib electrical inspection | £108.00 |
| 21-Feb | Sunshine Commercial Services | Grounds maintenance Jan | £261.24 |
| 21-Feb | Triangle Management | Refuse disposal | £559.44 |
| 21-Feb | Staff Costs | Includes salary, PAYE, pension contributions Feb | £494.78 |
| 27-Feb | Southern Electric | Street light electricity | £66.14 |
| 04-Mar | Southern Electric | Street light electricity | £70.38 |
| 08-Mar | A resident | Defib electricity 23/24 | £20.00 |
| 08-Mar | Sunshine Commercial Services | Grounds maintenance Feb | £261.24 |
| 08-Mar | Skips Electrical | Repairs to step lights | £270.40 |
| 21-Mar | Staff Costs | Includes salary, PAYE, pension contributions Mar | £479.26 |
| 28-Mar | Castle Water | Allotment water | £0.46 |
| Total | | | £2,591.34 |

Bank Reconciliation

Bank Reconciliation at 29/02/2024

| | | | |
|----------|----------------------------------|------------|------------------|
| | Cash in Hand 01/04/2023 | | 20,399.59 |
| | ADD | | |
| | Receipts 01/04/2023 - 29/02/2024 | | 33,711.51 |
| | Subtotal | | 54,111.10 |
| | SUBTRACT | | |
| | Payments 01/04/2023 - 29/02/2024 | | 22,631.33 |
| A | Cash in Hand 29/02/2024 | | 31,479.77 |
| | (per Cash Book) | | |
| | Cash in hand per Bank Statements | | |
| | Petty Cash | 29/02/2024 | 0.00 |
| | Unity Current | 29/02/2024 | 6,888.79 |
| | Unity Savings | 29/02/2024 | 24,590.98 |
| | | | 31,479.77 |
| | Less unrepresented payments | | 0 |
| | Subtotal | | 31,479.77 |
| | Plus unrepresented receipts | | 0 |
| B | Adjusted Bank Balance | | 31,479.77 |

A = B Checks out OK