

Hampstead Norreys Parish Council

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<http://www.hampsteadnorreysparishcouncil.org/>

PARISH COUNCIL MEETING

To: All Members of Hampstead Norreys Parish Council

All Councillors are hereby summoned to attend the following meeting.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Thursday 4th November 2021 at 7.30pm
PLACE: Online via Zoom – Meeting ID: 846 7894 3765, Passcode: 737664, [Meeting Link](#)

S. Marshman

Dr. S. Marshman, CiLCA, Clerk to the Council

29th October 2021

AGENDA

1. To receive apologies for absence from Members of the Council
2. To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation
3. To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest
4. To approve the [Minutes of the Parish Council Meeting held on 30th September 2021](#)
5. Matters arising from the Minutes of the previous Parish Council Meeting
6. Planning Applications
 - a) To consider the following planning applications:
 - [21/02492/HOUSE Well Cottage, Water Street, Hampstead Norreys, RG18 0SB](#) - 1. First floor extension above existing single storey 2. Extension to form lobby with bathroom above
 - b) To receive a [report on West Berkshire Council's recent planning decisions](#)
7. Finance:
 - a) To consider approving payments made/due as listed on the [Finance Report](#)
 - b) To receive the most recent [Bank Reconciliation](#)
 - c) To receive the most recent Quarterly Budget Summary (*where applicable*)

8. To consider the purchase of Football Goals and/or include the goals in its asset register
Council has previously agreed to assist the purchase of additional movable Football Goals via a donation with an FA grant. This would allow the PC to purchase the goals on receipt of the grant funding if required and/or register as a PC asset for insurance purposes.
9. To consider transferring the earmarked funds held by the Council from Chuckles Toddler Group to the new version of Chuckles
10. To receive an update from the Traffic and Speeding Working Group
11. Matters for future consideration and information

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 25th November 7:30pm

Supporting Documents

Agenda Item 6b: To receive a report on West Berkshire Council's recent planning decisions

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 21/01860/FUL Parsonage House, Church Street, Hampstead Norreys, Thatcham West Berkshire RG18 0TB - Installation of 8.5kW (26 panel) ground mounted solar array in field. Application approved.
- 21/02015/FULMAJ Lower Farm House, Water Street, Hampstead Norreys, RG18 0SG - Single-storey side orangery-style extension to replace existing conservatory. Application approved

Agenda item 9a: To consider approving payments made/due

Finance Report

Status at last bank reconciliation 30th September 2021

Unity Trust	£13,713.49
HSBC Current	£660.77
HSBC Business Money Manager	£21,687.14
Total	£36,061.40

Income received 23rd September - 28th October 2021

Precept (payment 2 of 2)	£9,413.00
Allotment rent	£60.00
Interest	£0.54
Total	£9,473.54

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
30-Sep	BACS	Unity Trust Bank	Bank charges	£18.00
07-Oct	BACS	Sunshine Commercial Services Ltd	Grounds maintenance	£234.76
11-Oct	BACS	Southern Electric	Electricity	£119.37
25-Oct	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Oct	£305.64
04-Nov	BACS	Sunshine Commercial Services Ltd	Cricket pitch cuts	£288.00
04-Nov	BACS	Crescent Signs	Signage	£117.60
04-Nov	BACS	Scribe	Accounts software	£345.60
Total				£1,428.97

Agenda item 9b: To receive the most recent bank reconciliation

Bank Reconciliation at 30/09/2021

Cash in Hand 01/04/2021	31,581.00
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ADD

Receipts 01/04/2021 - 30/09/2021	24,415.99
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Subtotal	55,996.99
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SUBTRACT

Payments 01/04/2021 - 30/09/2021	19,935.59
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Cash in Hand 30/09/2021 (per Cash Book)	36,061.40
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Cash in hand per Bank Statements

Petty Cash	30/09/2021	0.00
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3 HSBC BMM	30/09/2021	21,687.14
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2 HSBC Current	30/09/2021	660.77
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1 Unity Current	30/09/2021	15,621.43
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Subtotal	37,969.34
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Less unrepresented payments	1,907.94
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Subtotal	36,061.40
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Plus unrepresented receipts	0.00
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Adjusted Bank Balance	36,061.40
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A = B Checks out OK