

# Hampstead Norreys Parish Council

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<http://www.hampsteadnorreysparishcouncil.org/>

## PARISH COUNCIL MEETING

To: All Members of Hampstead Norreys Parish Council

All Councillors are hereby summoned to attend the following meeting.

## NOTICE OF MEETING

MEETING: Full Council  
DATE & TIME: Thursday 30<sup>th</sup> September 2021 at 7.30pm  
PLACE: Online via Zoom – Meeting ID: 814 0096 5790, Passcode: 141825, [Meeting Link](#)

*S. Marshman*

Dr. S. Marshman, CiLCA, Clerk to the Council

24<sup>th</sup> September 2021

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## AGENDA

1. To receive apologies for absence from Members of the Council
2. To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation
3. To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest
4. To approve the [Minutes of the Parish Council Meeting held on 29<sup>th</sup> July 2021](#)
5. Matters arising from the Minutes of the previous Parish Council Meeting
6. To review the [Minutes of the Planning Committee Meeting held on 1<sup>st</sup> September 2021](#)
7. To receive a report from the District Councillor
8. Planning Applications
  - a) To consider the following planning applications:
    - None
  - b) To receive a [report on West Berkshire Council's recent planning decisions](#)
9. Finance:
  - a) To consider approving payments made/due as listed on the [Finance Report](#)
  - b) To receive the most recent [Bank Reconciliation](#)
  - c) To receive the most recent Quarterly Budget Summary (*where applicable*)

10. To consider setting a budget for the planting of trees for a COVID memorial and for the Queen's platinum jubilee
11. To discuss clearance work on the Eling Way
12. To receive an update from the Traffic and Speeding Working Group
13. Matters for future consideration and information

Date and time of next scheduled meeting:

**Parish Council Meeting: Thursday 25<sup>th</sup> November 7:30pm**

## Supporting Documents

### Agenda Item 8b: To receive a report on West Berkshire Council's recent planning decisions

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 21/01495/FUL Unnamed Road From Ilsley Road To Newbury Hill, Hampstead Norreys - Retrospective Conversion of Former Grain Store Lean-to to 2 no. Light Industrial Units (Use Class E(g)(iii)) Grain Store Adjacent Middle Barn Bungalows. Retrospective permission granted.
- 21/01353/CERTP Well Cottage Water Street Hampstead Norreys Thatcham West Berkshire RG18 OSB - Two storey lobby/bathroom extension. Convert existing bed 3 into bedroom and bathroom. 1st floor extension over existing dining room to form bed 4. Install solar panels to rear roof. Install air source heat pump. Install electric vehicle charging point. Split decision.
- 21/01872/COND1 Green Hill Cottage, Forge Hill, Hampstead Norreys, Thatcham - For approval of details reserved by Conditions 3 (Materials), 4 (Windows to match), 5 (Eaves/fascia), 6 (Spoil), 7 (Levels), 8 (Breathable roof membrane), 9 (Bat box) , 10 (SuDS), 11 (External Lighting) and 12 (Surfacing of access) of planning permission 21/00198/HOUSE - New Double storey side extension. First Floor rear extension. New replacement windows throughout. New Bi-Fold Doors to serve sitting room to rear of property. Application approved.

## Agenda item 9a: To consider approving payments made/due

### Finance Report

#### Status at last bank reconciliation 31st August 2021

Unity Trust	£8,035.19
HSBC Current	£660.23
HSBC Business Money Manager	£21,687.14
<b>Total</b>	<b>£30,382.56</b>

#### Income received 20th May - 21st July 2021

Members bid funding for play area surface	£2,220.00
Allotment rent	£105.00
<b>Total</b>	<b>£2,325.00</b>

#### Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
22-Aug	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Aug	£295.90
22-Aug	BACS	Triangle Management Ltd	Refuse disposal Jun	£172.80
22-Aug	BACS	GT Electric Sevices Ltd	Defibrillator inspection	£90.00
09-Sep	BACS	Sunshine Commercial Services Ltd	Cricket pitch extra cuts Jun/Jul	£288.00
09-Sep	BACS	Sunshine Commercial Services Ltd	Grounds maintenance Jul	£234.76
09-Sep	BACS	BT Payphones	BT payphone yearly payment	£462.00
09-Sep	BACS	CJM Services	Replacement swing	£362.50
09-Sep	BACS	Triangle Management Ltd	Refuse disposal Aug	£139.20
23-Sep	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Sep	£461.30
30-Sep	BACS	Sunshine Commercial Services Ltd	Grounds maintenance Aug	£234.76
30-Sep	BACS	SSE Contracting	Street light repairs	£173.18
30-Sep	BACS	St Mary's Church	Donation towards grass cutting	£1,200.00
30-Sep	BACS	West Berks Countryside Society	Donation	£100.00
30-Sep	BACS	Downland Volunteer Group	Donation	£100.00
30-Sep	BACS	Pang Valley Flood Forum	Donation	£100.00
<b>Total</b>				<b>£4,414.40</b>

## Agenda item 9b: To receive the most recent bank reconciliation

### Bank Reconciliation at 31/08/2021

Cash in Hand 01/04/2021 £31,581.00

**ADD** Receipts 01/04/2021 - 31/08/2021 £14,863.45

**SUBTRACT** Payments 01/04/2021 - 31/08/2021 £16,061.89

**Cash in Hand 31/08/2021 (per cash book) £30,382.56**

Cash in hand per Bank Statements

Petty Cash 31/08/2021 £0.00

3 HSBC BMM 31/08/2021 £21,687.14

2 HSBC Current 31/08/2021 £660.23

1 Unity Current 31/08/2021 £8,339.39

Cash in hand total **£30,686.76**

Less unrepresented payments £304.20

Plus unrepresented receipts £0.00

**Adjusted Bank Balance £30,382.56**

**A = B Checks out OK**