

Hampstead Norreys Parish Council

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<http://www.hampsteadnorreysparishcouncil.org/>

PARISH COUNCIL MEETING

To: All Members of Hampstead Norreys Parish Council

All Councillors are hereby summoned to attend the following meeting.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Thursday 29th July 2021 at 7.30pm
PLACE: Online via Zoom – Meeting ID: 849 3337 7210, Passcode: 096437, [Meeting Link](#)

S. Marshman

Dr. S. Marshman, CiLCA, Clerk to the Council

23rd July 2021

AGENDA

1. To receive apologies for absence from Members of the Council
2. To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation
3. To receive questions or comments from members of the public or representations from any member who has declared a pecuniary interest
4. To approve the [Minutes of the Parish Council Meeting held on 17th June 2021](#)
5. Matters arising from the Minutes of the previous Parish Council Meeting
6. To review the [Minutes of the Planning Committee Meeting held on 6th July 2021](#)
7. To receive a report from the District Councillor
8. Planning Applications
 - a) To consider the revised plans for the following planning application:
 - [20/01336/OUTMAJ Institute For Animal Health High Street Compton Newbury RG20 7NN](#) - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 185 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket

Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.

- b) To receive a report on West Berkshire Council's recent planning decisions
9. Finance:
- a) To consider approving payments made/due as listed on the [Finance Report](#)
 - b) To receive the most recent [Bank Reconciliation](#)
 - c) To receive the most recent [Quarterly Budget Summary](#) (*where applicable*)
10. To consider a grant request for funding for goal posts
11. To consider quotes for a replacement toddler swing
12. To consider a response to the [Parliamentary Constituency Boundary Review](#)
13. To review the revised [Dean Meadow byelaws](#)
14. To receive an update from the Traffic and Speeding Working Group
15. Matters for future consideration and information

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 30th September 7:30pm

Supporting Documents

Agenda Item 8b: To receive a report on West Berkshire Council's recent planning decisions

The following planning decisions have been reported by West Berkshire Council since the last meeting of Hampstead Norreys Parish Council.

- 21/00198/HOUSE Green Hill Cottage, Forge Hill, Hampstead Norreys, Thatcham RG18 0TE - New Double storey side extension. First Floor rear extension. New replacement windows throughout. New Bi-Fold Doors to serve sitting room to rear of property. Application approved.
- 21/01049/HOUSE White Rose House, Water Street, Hampstead Norreys, Thatcham West Berkshire RG18 0SG - Domestic Solar PV installation which would normally fit under our companies permitted development rights but this property has these rights removed. Application approved.

Agenda item 9a: To consider approving payments made/due

Finance Report

Status at last bank reconciliation 30th June 2021

Unity Trust	£19,354.00
HSBC Current	£660.23
HSBC Business Money Manager	£21,687.14
Total	£41,701.37

Income received 20th May - 21st July 2021

Interest	£0.54
Total	£0.54

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
30-Jun	BACS	Unity Trust Bank	Service charge	£18.00
30-Jun	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Jun	£475.59
16-Jul	BACS	SSE	Electricity	£106.50
22-Jul	BACS	Redlynch	Safety surfacing in Dean Meadow	£10,967.40
23-Jul	BACS	Staff Costs	Includes staff salaries, PAYE and pension contributions Jul	£304.20
29-Jul	BACS	Sunshine Commercial Services Ltd	Grounds maintenance Jun	£234.76
29-Jul	BACS	Triangle Management Ltd	Refuse disposal Jun	£175.20
29-Jul	BACS	Triangle Management Ltd	Dog bin repair	£42.00
Total				£12,323.65

Agenda item 9b: To receive the most recent bank reconciliation

Bank Reconciliation at 30/06/2021

Cash in Hand 01/04/2021	31,581.00
ADD	
Receipts 01/04/2021 - 30/06/2021	12,643.45
Subtotal	44,224.45
SUBTRACT	
Payments 01/04/2021 - 30/06/2021	3,655.13
A Cash in Hand 30/06/2021 (per cash book)	40,569.32
Cash in hand per Bank Statements	
Petty Cash	0.00
3 HSBC BMM 30/06/2021	21,687.14
2 HSBC Current 30/06/2021	660.23
1 Unity Current 30/06/2021	19,354.00
Subtotal	41,701.37
Less unrepresented payments	1,132.05
Plus unrepresented receipts	0.00
B Adjusted Bank Balance	40,569.32
A = B Checks out OK	

Agenda item 9c: To receive the most recent quarterly budget summary

Income	Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
1 Precept	18,826.00	9,413.00	-9,413	0.00	0.00	0	-9,413	(-50%)
2 Interest	0.00	0.54	1	0.00	0.00	0	1	(N/A)
3 Allotment Rent	158.00	0.00	-158	0.00	0.00	0	-158	(-100%)
4 Grants & Donations	2,220.00	1,500.00	-720	0.00	0.00	0	-720	(-32%)
5 VAT Refund	0.00	0.00	0	0.00	0.00	0	0	(N/A)
6 Other Income	0.00	0.00	0	0.00	0.00	0	0	(N/A)
SUB TOTAL	21,204.00	10,913.54	-10,290	0.00	0.00	0	-10,290	(-48%)
Administration	Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
7 Insurance	0.00	0.00	0	670.00	658.69	11	11	(1%)
8 Audit	0.00	0.00	0	200.00	147.50	53	53	(26%)
9 Bank Charges	0.00	0.00	0	72.00	0.00	72	72	(100%)
10 ICO Registration	0.00	0.00	0	35.00	0.00	35	35	(100%)
11 Hall Rent	0.00	0.00	0	200.00	0.00	200	200	(100%)
12 Elections	0.00	0.00	0	0.00	0.00	0	0	(N/A)
13 Chairman's Allowance	0.00	0.00	0	20.00	0.00	20	20	(100%)
14 Stationery/Supplies	0.00	0.00	0	30.00	2.45	28	28	(91%)
15 Training	0.00	0.00	0	200.00	0.00	200	200	(100%)
16 Website	0.00	0.00	0	125.00	125.00	0	0	(0%)
17 Software	0.00	0.00	0	350.00	0.00	350	350	(100%)
18 Staff Expenses	0.00	0.00	0	410.00	104.29	306	306	(74%)
SUB TOTAL	0.00	0.00	0	2,312.00	1,037.93	1,274	1,274	(55%)

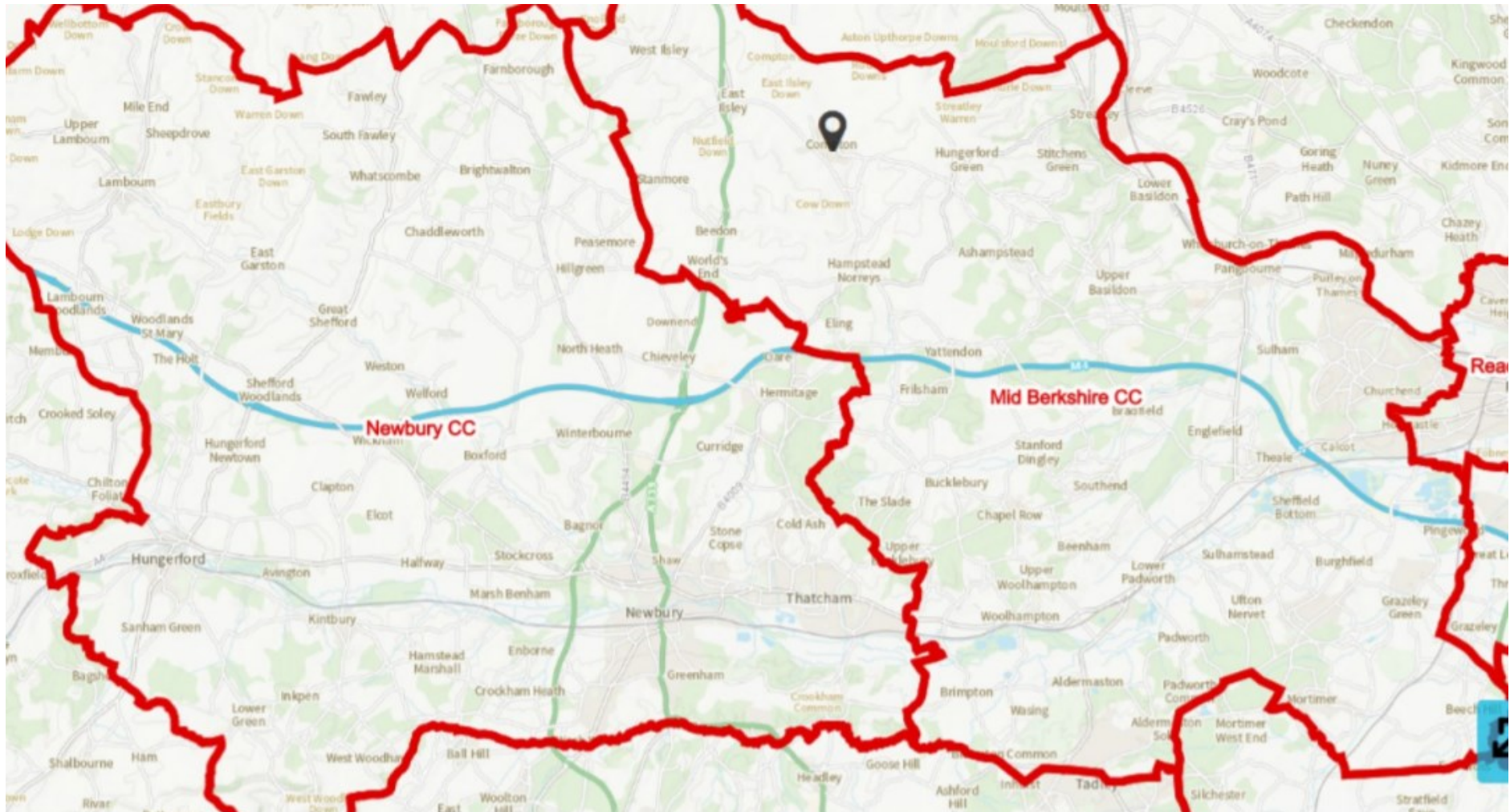
Staff Costs		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
19	Staff Costs	0.00	0.00	0	3,940.00	1,012.30	2,928	2,928	(74%)
	SUB TOTAL	0.00	0.00	0	3,940.00	1,012.30	2,928	2,928	(74%)
Lighting		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
20	Electricity	0.00	0.00	0	400.00	88.12	312	312	(77%)
21	Lighting Maintenance	0.00	0.00	0	300.00	0.00	300	300	(100%)
22	Steps Lights	0.00	0.00	0	0.00	0.00	0	0	(N/A)
	SUB TOTAL	0.00	0.00	0	700.00	88.12	612	612	(87%)
Grounds Maintenance		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
23	Grounds Maintenance	0.00	0.00	0	3,300.00	391.26	2,909	2,909	(88%)
	SUB TOTAL	0.00	0.00	0	3,300.00	391.26	2,909	2,909	(88%)
Other Maintenance		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
24	Maintenance/Landscaping	0.00	0.00	0	200.00	0.00	200	200	(100%)
25	Well House/Bus Shelter Repairs	0.00	0.00	0	200.00	0.00	200	200	(100%)
26	Play Area Maintenance	0.00	0.00	0	9,140.00	140.50	9,000	9,000	(98%)
27	Telephone	0.00	0.00	0	385.00	0.00	385	385	(100%)
28	Dog Waste Bins	0.00	0.00	0	120.00	0.00	120	120	(100%)
29	Refuse Disposal	0.00	0.00	0	1,050.00	378.22	672	672	(63%)
30	Defibrillator	0.00	0.00	0	150.00	0.00	150	150	(100%)
31	Other Maintenance	0.00	0.00	0	300.00	0.00	300	300	(100%)
32	New Bins	0.00	0.00	0	0.00	0.00	0	0	(N/A)
33	Salt Bins	0.00	0.00	0	100.00	0.00	100	100	(100%)
	SUB TOTAL	0.00	0.00	0	11,645.00	518.72	11,126	11,126	(95%)
Allotments		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position

34	Allotments Water	0.00	0.00	0	130.00	117.32	13	13	(9%)
35	Allotments Maintenance	0.00	0.00	0	0.00	0.00	0	0	(N/A)
	SUB TOTAL	0.00	0.00	0	130.00	117.32	13	13	(9%)
	Subscriptions								
		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
36	BALC Subscription	0.00	0.00	0	190.00	187.59	2	2	(1%)
37	SLCC Subscription	0.00	0.00	0	50.00	0.00	50	50	(100%)
38	CCB Subscription	0.00	0.00	0	0.00	0.00	0	0	(N/A)
39	CPRE Subscription	0.00	0.00	0	0.00	0.00	0	0	(N/A)
	SUB TOTAL	0.00	0.00	0	240.00	187.59	52	52	(21%)
	Donations								
		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
40	Church Grass Cutting Donation	0.00	0.00	0	1,200.00	0.00	1,200	1,200	(100%)
41	West Berkshire Countryside Society Donation	0.00	0.00	0	100.00	0.00	100	100	(100%)
42	Downland Volunteer Group Donation	0.00	0.00	0	100.00	0.00	100	100	(100%)
43	Pang Valley Flood Forum Donation	0.00	0.00	0	100.00	0.00	100	100	(100%)
44	Royal British Legion	0.00	0.00	0	50.00	0.00	50	50	(100%)
45	West Berkshire Library Service Donation	0.00	0.00	0	0.00	0.00	0	0	(N/A)
46	GreenFest Donation	0.00	0.00	0	100.00	0.00	100	100	(100%)
47	Other Donations	0.00	0.00	0	200.00	0.00	200	200	(100%)
	SUB TOTAL	0.00	0.00	0	1,850.00	0.00	1,850	1,850	(100%)
	Contingencies								
		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
48	Contingencies	0.00	0.00	0	200.00	75.00	125	125	(62%)
	SUB TOTAL	0.00	0.00	0	200.00	75.00	125	125	(62%)

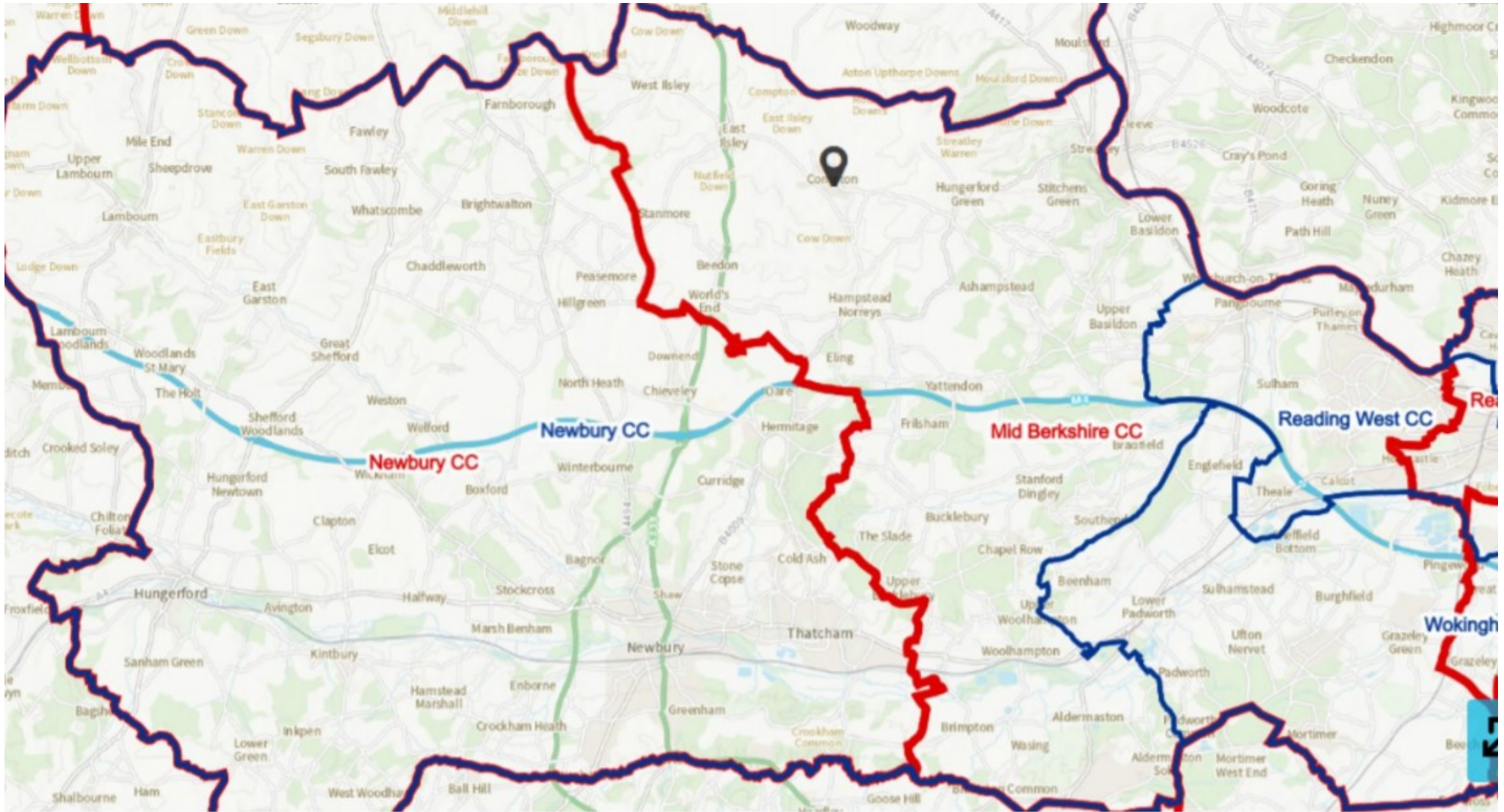
Reserves		Receipts Budgets	Receipts Actual	Receipts Variance	Payments Budgets	Payments Actual	Payments Variance	Variance	Net Position
49	Reserves	0.00	0.00	0	0.00	0.00	0	0	(N/A)
	SUB TOTAL	0.00	0.00	0	0.00	0.00	0	0	(N/A)
Summary									
	NET TOTAL	21,204.00	10,913.54	-10,290	24,317.00	3,428.24	20,889	10,598	(23%)
	V.A.T. (Actual only)		1,729.91			226.89			
	GROSS TOTAL (Actual only)		12,643.45			3,655.13			

Agenda item 12: To consider a response to the Parliamentary Constituency Boundary Review Please visit the link for more information regarding the Boundary Review.

The image below shows the local proposal, which will move Compton and the rest of the Ridgeway Ward into a new constituency called 'Mid Berkshire'.



The image below shows the current Parliamentary Constituencies in blue with the proposed constituencies in red.



Agenda item 13: To review the revised Dean Meadow byelaws

*Hampstead
Norreys* **Dean Meadow**
Byelaws

The Dean Meadow and car parks are privately owned by the Hampstead Norreys Amenities Trust and are under 24/7 CCTV surveillance.

They are made available for recreational use by the residents of Hampstead Norreys and their guests provided the following regulations are followed: -

General Restrictions

- Keep Off the cricket square.
- No littering. If bins are full, please take litter home with you.
- Camping is not allowed.
- Remote-controlled model aircraft and drones are prohibited.
- No lighting fires, barbeques or sky lanterns.
- No golfing allowed.
- There must be no conduct of any kind which may cause nuisance to neighbours including excessive or anti-social noise from any source.

Children's play equipment

- The children's playground equipment is only for the use of children up to the age of 12.
- The Gym equipment must only be used by children over 12.

Dog owners

- Dog owners **MUST** clear up behind their dogs and use facilities provided.
- Dogs must be kept under control and on a lead within the vicinity of the children's play area.

Horse owners

- Horses are not allowed.

Skateboarders

- No skateboarding allowed on the village hall steps.

Cycling

- No cycling – except for children.

Vehicles.

- The car parks are only to be used for car parking with no overnight parking.
- No motor vehicles of any kind are allowed on the grass areas

Anyone using these facilities does so entirely at their own risk and no responsibility is accepted by the Trustees of the Hampstead Norreys Amenities Trust or by the Hampstead Norreys Parish Council for any injury, loss or damage to persons or their property howsoever caused.

Date of issue: August/September? 2021