

**Hampstead Norreys Parish Council - 2021/22 Budget**  
**Adopted 28th January 2021**

<u>NORMAL EXPENDITURE</u>	2019/20 Actual Spend	Agreed 2020/21 Budget	Totals End Oct 2020	Forecast Year- End Spend	2021/22 Budget	Comments
<b>INCOME</b>					<b>INCOME</b>	
1 Precept	£13,700	£15,100	£15,100	£15,100	£18,826	
2 Interest	£50	£50	£11	£11	£0	
3 Allotment Rents	£158	£143	£158	£158	£158	
4 Grants/Donations received	£0	£500	£0	£2,068	£2,220	Members' Bid funding for play area surface
5 VAT refund	£841	£350	£1,274	£1,400	£1,400	
6 Other	£2,898	£0	£0	£0	£0	
<b>A Total Income</b>	<b>£17,646</b>	<b>£16,143</b>	<b>£16,543</b>	<b>£18,737</b>	<b>£22,604</b>	
<b>EXPENDITURE</b>					<b>EXPENDITURE</b>	
1a Electricity	£590	£200	£266	£366	£400	
1b Lighting maintenance	£0	£300	£0	£0	£300	
1c Replacement of steps lights	£0	£3,000	£0	£2,247	£0	
<b>1 Lighting Total</b>	<b>£590</b>	<b>£3,500</b>	<b>£266</b>	<b>£2,613</b>	<b>£700</b>	
2a Water	£130	£170	£83	£120	£130	
2b Maintenance	£0	£0	£0	£75	£0	
<b>2 Allotments Total</b>	<b>£130</b>	<b>£170</b>	<b>£83</b>	<b>£195</b>	<b>£130</b>	
3a BALC subscription	£185	£200	£190	£190	£190	
3b CCB subscription	£0	£35	£0	£0	£0	Resolved to cancel subs
3c CPRE subscription	£36	£40	£0	£0	£0	Resolved to cancel subs
3d SLCC subscription	£38	£50	£0	£50	£50	
<b>3 Subscriptions Total</b>	<b>£259</b>	<b>£325</b>	<b>£190</b>	<b>£240</b>	<b>£240</b>	
<b>4 Grounds Maintenance</b>	<b>£4,525</b>	<b>£3,500</b>	<b>£2,449</b>	<b>£3,100</b>	<b>£3,300</b>	
5a Maint/landscaping	£0	£200	£0	£0	£200	
5b Well/bus shelter repairs	£0	£200	£0	£0	£200	
5c Playground maint/repairs	£1,722	£600	£0	£300	£9,140	Play area surface £4,288 grants expected
5d Telephone	£385	£385	£385	£385	£385	
5e Dog waste bins	£113	£120	£0	£120	£120	
5f Refuse disposal	£474	£450	£581	£1,021	£1,050	New dog waste bins introduced in 20/21
5g Defibrillator	£138	£110	£170	£170	£150	
5h Other maintenance	£0	£0	£525	£588	£300	
5i Installation of new bins	£0	£900	£620	£620	£0	
5j Salt bins	£0	£0	£63	£63	£100	
<b>5 Other Maintenance Total</b>	<b>£2,832</b>	<b>£2,965</b>	<b>£2,344</b>	<b>£3,267</b>	<b>£11,645</b>	
<b>6 Staff costs</b>	<b>£3,626</b>	<b>£3,890</b>	<b>£2,182</b>	<b>£3,750</b>	<b>£3,940</b>	
7a Insurance	£618	£650	£641	£641	£670	
7b Audit	£0	£0	£200	£200	£200	
7c Bank charges	£78	£72	£36	£72	£72	
7d ICO registration	£35	£35	£0	£35	£35	
7e Hall rent	£54	£200	£0	£0	£200	
7f Elections	£0	£0	£75	£75	£0	
7g Chairman's allowance	£0	£20	£0	£0	£20	
7h Stationery/supplies	£87	£30	£23	£30	£30	
7i Training	£0	£200	£60	£100	£200	
7j Website	£125	£125	£125	£125	£125	
7k Software	£0	£0	£0	£0	£350	
7l Staff Expenses	£392	£360	£222	£381	£410	Includes home office, mileage, parking
<b>7 Administration Total</b>	<b>£1,390</b>	<b>£1,692</b>	<b>£1,383</b>	<b>£1,659</b>	<b>£2,312</b>	
8a Church grass cutting	£1,200	£1,200	£1,200	£1,200	£1,200	
8b WBCS donation	£100	£100	£100	£100	£100	
8c Downland Volunteer Group	£100	£100	£0	£0	£100	
8d Pang Valley Flood Forum	£100	£100	£100	£100	£100	
8e Royal British Legion (wreaths)	£50	£50	£50	£50	£50	
8f WBC Library Service	£70	£70	£0	£0	£0	
8g GreenFest	£0	£100	£0	£0	£100	
8h Other donations	£10,100	£200	£0	£0	£200	
<b>8 Donations Total</b>	<b>£11,720</b>	<b>£1,920</b>	<b>£1,450</b>	<b>£1,450</b>	<b>£1,850</b>	
<b>9 Contingencies</b>	<b>£0</b>	<b>£200</b>	<b>£0</b>	<b>£200</b>	<b>£200</b>	
<b>10 Reserves</b>	<b>£450</b>	<b>£0</b>	<b>£373</b>	<b>£373</b>	<b>£0</b>	
<b>11 VAT</b>	<b>£1,274</b>	<b>£400</b>	<b>£1,013</b>	<b>£1,300</b>	<b>£1,300</b>	
<b>B NORMAL SPEND</b>	<b>£26,796</b>	<b>£18,562</b>	<b>£11,734</b>	<b>£18,147</b>	<b>£25,617</b>	
<b>A-B INCOME - EXPENDITURE</b>	<b>-£9,150</b>	<b>-£2,419</b>	<b>£4,809</b>	<b>£590</b>	<b>-£3,013</b>	<b>INCOME - EXPENDITURE</b>

Bank Balances	2019/20	2020/21	2021/22
Start of year	£37,652	£28,702	£29,292
End of year	£28,702	£29,292	£26,279

	2019/20	2020/21	2021/22
Cost to a Band D Household for year	£38.46	£42.11	£52.47
Actual Increase to Band D House	N/A	£3.65	£10.36
Percentage Increase to Band D House	N/A	9.5%	24.6%

#### Summary of Reserves

##### Current Earmarked Reserves

Open Spaces	£2,282	The expected cost for steps lighting has been taken from this
Flood Defences	£15,000	Estimated contribution, to be confirmed
Youth Club Funds	£1,549	
Chuckles Funds	£2,892	
<b>Total Earmarked</b>	<b>£21,723</b>	

##### Estimated General Reserves at end of 2020/21

At end of 2020/21	£7,569	50.1%	of yearly precept
At end of 2021/22	£4,556	24.2%	of suggested yearly precept

It should be noted that the Practitioners' Guide 2020 states "5.32. General Reserve — The generally accepted recommendation with regard to the appropriate minimum level of a Smaller Authority's General Reserve is that this should be maintained at between three (3) and twelve (12) months Net Revenue Expenditure (NRE)... The reason for the wide range (3 to 12 months) is to cater for the large variation in sizes of individual authorities. The smaller the authority the closer the figure should be to 12 months NRE..."